

## DYC OPERATING PROCEDURE – MEMBERS USE OF MOTOR BOATS

### 1. Overview

When not required for training or safety boat activities, the club is able to make certain boats available for members to use under their own supervision, provided they are an Approved Motor Boat User.

Motor boat 'Doris' is generally made available for members use, whereas motor boat 'Sarah' is used for club training and occasional safety boat activities so may at times be unavailable and is therefore second choice for members to use.

To become an Approved Motor Boat User, members must be 18 years of age and have the necessary qualifications and /or experience to safely use the club boat, unsupervised, on the river. Successful completion of the RYA Powerboat Level 2 Qualification, whilst preferred, is not essential. DYC recognises that members may have gained years of experience in handling motor boats but have not attained RYA accreditation.

Suitably qualified and experienced junior members (ie those under the age of 18) may become Approved Motor Boat Users but must have parental consent and supervision whilst in charge of the boat. In these cases the Approved Motor Boat User Card will be endorsed 'Parental Supervision Required and also contain the parent's name.

To apply, a member must complete the Approved Motor Boat User Form and provide details of their boating qualifications and experience. They must sign to say they fully understand and accept their responsibilities as skipper of the vessel. Members are made aware that the boats are used at entirely their own risk and no claim can be made against the Dartmouth Yacht Club in regard to the boat's use or users.

The member may then be required to take part in a familiarisation session with one of the club's authorising officers who will brief the members on the boat controls, safety equipment, berthing arrangements etc and give an opportunity for the member to demonstrate their capability to use the boat safely.

Currently, the club's authorising officers are:

Norman Brown 07745 655329  
Tim Freeman 01803 832663  
Tim Vaughan 07785 254780

On successful completion of the familiarisation session, the club's authorising officer will approve the member by countersigning the Motor Boat Approved User Form and then issue a numbered Approved Motor Boat User Card which is required to obtain the boat keys from the club.

The members name will be added to the club's register of approved powerboat users which is kept at DYC.

Only one booking can be made at a time and each booking should not exceed 1 day and club use of boats has priority over members.

At the time of booking, the bar staff will record the Approved Motor Boat User Number in the boat booking dairy. On the day of use, the boat keys will not be handed over unless the Approved User Card is shown.

At the time of writing, the cost per booking is £30 no matter the number of hours used, which includes fuel. Payment must be made at the time of booking or on the day of use.

On payment, the booking in the diary should be marked "PAID" and the member be given a handout of the club's requirements for borrowing and returning the boat (see list of forms).

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### 2. Boats and Equipment

Type/Make	Colour	LOA	Engine Type/Size	Year Built
Doris / Cap 400 Owner: DYC	White	4.0m	Yamaha 4 stroke 20hp OB	2018
Sarah / Cap 400 Owner: DYC	White	4.0m	Yamaha 4 stroke 20hp OB	2010 approx

Doris's safety equipment is located in the cage at the back of the Club. The Bar Staff will issue the boat key on production of the Approved Motor Boat User Card. Doris is usually berthed outside the club on the DHNA Yacht Club Pontoon during the season.

Sarah's safety equipment is located in the locked wooden storage box in Coronation Park. The key to padlock will be provided by the bar staff on production of the Approved Motor Boat User Card. Sarah's boat keys are inside the safety equipment cannister. Sarah is usually located on the DHNA Low Water Pontoon DB39.

### 3. Equipment Provided.

All boats will be checked weekly by the Bosun to use to ensure they are fully serviceable and carry all necessary equipment.

Boat checklist:

- Killcord (x2)
- Paddles or Oar.
- Bailer.
- Towline.
- Spare starting cord and tool kit.
- Thermal protective aid (TPA).
- Waterproof First Aid Kit
- Anchor and chain or warp as appropriate to the area.
- Day/Night Distress Flares.
- Sharp Knife, preferably serrated.

### 4. User Responsibilities

The user is responsible for the collection and return of the key and safety equipment before and after each use.

The user is responsible for replacing any parts of the boat lost or damaged, including the key and must notifying the club immediately if any damage or loss occurs

Fuel must be topped up at the end of the trip. Fuel from the spare can should be used to top up the main tank. The user is also expected to leave both red and green cans full by refuelling the boat at the fuel barge (using the DYC account). If it's not possible to refuel the cans after using the boat tell the Bosun on Mobile: 07747 655329.

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The User is responsible for correctly returning the boat to its mooring in a clean state and secured using the wire and padlock if fitted.

The Motor Boat Condition Report Form must be completed and handed to the bar staff when returning the boat keys. Defects and breakages must be reported on the form and the Bosun informed.

### **5. Safety Rules** for using the club's powerboats.

- The Approved User has sole responsibility for the safety of the vessel and all aboard and understands they are personally liable in event of any personal injuries caused during the use of the boat.
- Buoyancy aids / life jackets must be worn by all onboard AT ALL TIMES
- A kill cord must be worn by the driver AT ALL TIMES.
- The boat must not be taken to sea outside the Harbour Limits
- No more than 6 people can be aboard at any one time, including children.
- The Approved User is responsible for complying with all Harbour Authority requirements and the International Rules for the Prevention of Collisions at Sea (IRPS).
- Boaters may be prosecuted under the Merchant Shipping Act 1995 if their actions on the water are seen to be endangering other vessels, structures or individuals, and they are under the influence of alcohol.
- The Approved User is responsible for the collection of the keys and boat safety equipment cannister, paddles, boat hook etc which MUST be carried on the boat. This equipment can be collected from the storage location and must be returned at the end of the session.
- The Approved User is responsible for replacing any parts of the boat lost or damaged, including the key and must notify the club immediately if any damage or loss occurs.
- No claim can be made against the Dartmouth Yacht Club in regard to the boat's use or users.

### **6. Operating Area**

The boat must not be taken outside the Harbour Limits. A diagram showing the operating area is located within the boat,

### **7. Accidents**

Any accident involving the Club's boat should be reported either to the bosun or bar staff and recorded in the Accident Book located in the DYC Office.